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HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 14th July, 2026

Scheme for Financial Assistance for Skill Development

No. 20/01/2024-4IB-I.— In pursuance of the provisions under Clause 11(iii) (b) of the Haryana Registered Vehicle Scrappage & Recycling Facility Incentive Policy, 2024, notified in the Official Gazette *vide* Notification No. 20/01/2024-4IB-I dated 21.10.2024, the Governor of Haryana is pleased to notify the "Scheme for Financial Assistance for Skill Development" with the provisions given hereunder.

1. Objectives of the Scheme:

The objective of the Scheme is to provide sufficient skilled manpower to Registered Vehicle Scrapping Facilities (RVSFs)/Registered Vehicle Scrapping & Recycling Facilities (RVS&RFs) in Haryana and to create employment opportunities in the sector. For this purpose, State Skilling Institutions/Government ITIs/Government Polytechnics of Haryana shall be provided financial assistance to offer focused specialised skill development courses to ensure a skill-ready workforce for the industry.

2. Quantum of Assistance:

Financial assistance by way of reimbursement up to INR 25 lakh per annum for a period of 5 years, subject to a maximum of 75% of the net expenses incurred on providing skilling/training, shall be provided to 10 State Skilling Institutions/Government ITIs/Government Polytechnics of Haryana for providing skilling and employment to the youth of Haryana through focused specialised skill development courses.

The State Skilling Institutions/Government ITIs/Government Polytechnics shall be required to train a minimum of 125 students per year.

The financial assistance earmarked shall be reimbursed as per the following tranches:

Instalment	Criteria	Grant Tranche
First Instalment	Commencement of training	30% of the financial assistance
Second Instalment	Completion of successful certification, with payment to be made for the number of candidates certified after adjusting the advance payments	40% of the financial assistance, calculated on a pro-rata basis per trainee
Third Instalment	Continuous 70% embedded apprenticeship of 3 months post-certification and placements, physically verified as per standard norms	30% of the financial assistance, calculated on a pro-rata basis per trainee placed

The assistance shall be based on the projected net expenses for a particular year. However, the institution shall produce supporting documents/progress report along with the Utilisation Certificate of the previous year for claiming assistance from the second year onwards.

3. Definitions:

i. **Registered Vehicle Scrapping Facility (RVSF):**Any establishment which holds a Registration for Vehicle Scrapping issued under Motor Vehicles (Registration and Functions of Vehicle Scrapping Facility) Rules, 2021 for carrying out dismantling and scrapping operations and/ or any changes in the definition made by Central Pollution Control Board and Motor Vehicles (Registration and Functions of Vehicle Scrapping Facility) Rules, 2021.

ii. **Registered Vehicle Scrapping & Recycling Facility (RVS&RF):** Any establishment as defined in (i) and including environmentally sound facilities for Handling, Processing and Recycling of End-of-life Vehicles (ELV) and/or any changes in the definition made by Central Pollution Control Board and Motor Vehicles (Registration and Functions of Vehicle Scrapping Facility) Rules, 2021.

iii. **Acknowledgement Date:** The date on which an application is acknowledged by the Department of Industries & Commerce, Haryana, to the applicant after carrying out the initial screening of the application. Acknowledgement of an application shall not be construed as approval under the Scheme.

iv. **Approval Date:** The date on which the approval in respect of an application under the Scheme is issued by the Department of Industries and Commerce, Haryana, to the Applicant.

v. **State Skilling Institution:** A state skilling institution in Haryana includes the Haryana Skill Development Mission (HSDM), Haryana Kaushal Rojgar Nigam (HKRN), Shri Vishwakarma Skill University (SVSU), and any other skilling institution under the aegis of State of Government of Haryana.

vi. **Net Expenses:** Net expenses means expenditure on skilling/training less revenue generated (if any) through the activity.

4. Eligibility:

i. State Skilling Institutions/Government ITIs/Government Polytechnics of Haryana involved in imparting specialised skill development courses related to vehicle scrapping and recycling shall be eligible under the Scheme.

ii. The qualifications and job roles should be NSQF-aligned and certified by the National Council for Vocational Education and Training (NCVET), Sector Skill Council (SSC), or any other agency notified for this purpose by the Ministry of Skill Development and Entrepreneurship.

iii. Eligible expenditure shall be the expenditure made on or after the date of acknowledgement of an application and within the tenure of this Scheme.

iv. Expenditure incurred prior to the date of acknowledgement of the application shall not be considered for determining eligible expenditure under the Scheme.

5. Commencement and Applicability:

The Scheme shall come into effect from the date of notification of the Haryana Registered Vehicle Scrappage & Recycling Facility Incentive Policy, 2024 in the Official Gazette vide Notification No. 20/01/2024-4IB-I dated 21.10.2024 and shall remain in operation till the policy period of the Haryana Registered Vehicle Scrappage & Recycling Facility Incentive Policy, 2024 or until the Government decides to discontinue/replace this Scheme, whichever is earlier.

6. Procedure to apply for financial assistance under the scheme

i. The applicant shall submit its proposal to the Department of Industries and Commerce, Haryana.

ii. The Department of Industries and Commerce, Haryanashall examine and screen the application received after issuance of acknowledgement to the applicant.

iii. The Department of Industries and Commerce, Haryana shall prepare a summary of all proposals received in a financial year and submit the same to the State Level Committee, as constituted under Clause 7 of the Scheme, in its annual meeting.

iv. An annual meeting of the State Level Committee to review details and eligibility of all proposals received in the preceding year shall be held in the month of April every year, during which applicants shall be invited to pitch their ideas and project proposals.

v. After examination and screening, the Chairman of the Committee shall issue a letter to the applicant communicating approval along with milestones under the Scheme, with a copy to the Department of Industries and Commerce, Haryana.

vi. The aforesaid approval letter shall not be construed as a guarantee for disbursement of financial incentives, as the same shall be dependent upon verification of eligibility after submission of the disbursal claim.

vii. All approved applicants shall be required to furnish self-certified Quarterly Review Reports (QRRs) to the Department of Industries and Commerce, Haryana, for five years from the date of issue of incentive.

viii. The deficiencies or clarifications, if any, shall be communicated to the applicant in writing within the same financial year, if the application is received by the month of December of the same financial year, and the applicant shall be given a period of 15 working days to rectify the deficiencies so pointed out.

ix. In case the deficiencies are not removed within the prescribed period, the claim may be carried forward for next year's evaluation. In case of the last financial year of the policy period, such claims shall be rejected.

7. Committee for selection of proposals:

A State Level Committee (SLC) shall be constituted with the following members to evaluate proposals for financial assistance to State Skilling Institutions/Government ITIs/Government Polytechnics of Haryana:

Sl. No.	Authority	Position
1	Administrative Secretary, Industries and Commerce	Chairman
2	Administrative Secretary, Finance Department	Member
3	Administrative Secretary, Technical Education	Member
4	Director/ Director General, Department of Industries and Commerce	Member Secretary
5	State Transport Commissioner, Department of Transport	Member
6	Mission Director, Haryana Skill Development Mission	Member

Note: Any other member, in addition to the above, may also be nominated by the Chairman keeping in view the requirement(s) of the proposal. The Committee shall meet annually to discuss the proposals received under this Scheme. If no proposal is received during the year, the meeting shall be scheduled for the next year. A meeting may, however, be called at any other time at the discretion of the Chairman of the Committee.

If a single proposal is received in the year, it shall be evaluated by the Committee.

The proposals shall be evaluated on the basis of the value they would bring to the State and the support they would provide to industries in ensuring availability of skilled manpower.

8. Competent Authority for sanction:

The State Level Committee headed by the Chairman, in terms of Clause 7 of the Scheme, shall be the competent authority to sanction/approve the proposal for grant of incentives.

9. Time limit

i. The application window shall open from the date of notification of the Scheme in the Official Gazette and shall remain in operation until the number of institutions to be incentivised under the Scheme is exhausted, or till the policy period of the Haryana Registered Vehicle Scrappage & Recycling Facility Incentive Policy, 2024, or until the Government decides to discontinue/replace this Scheme, whichever is earlier.

ii. The State Level Committee shall meet annually in the month of April every year. The decision of the Committee shall be communicated by the month of June of that year.

10. Interpretation/ Clarification:

The Administrative Secretary, Department of Industries and Commerce, Haryana shall be competent to interpret/clarify the provisions of this Scheme.

11. Appeal:

An appeal against an order passed by the Competent Authority shall lie with the Chief Secretary, Government of Haryana, and may be filed within a period of 30 days from the date of communication of the order appealed against. The order passed by the Chief Secretary, Government of Haryana in appeal shall be final. An appeal may be submitted in writing at the office of the Chief Secretary, Government of Haryana with the subject "Appeal for Scheme for Financial Assistance for Skill Development under Haryana Registered Vehicle Scrappage & Recycling Facility Incentive Policy, 2024".

12. Power to condone delay in submission of application:

i. The Director/Director General, Industries and Commerce, Haryana shall be competent to condone delay up to a period of 03 months after the prescribed time limit.

ii. The Administrative Secretary, Industries and Commerce, Haryana shall be competent to condone delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons for late submission of the application on the basis of substantial evidence/documents/arguments presented by the applicant.

13. Penal Action:

In case it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts, misrepresentation of facts or concealment of material facts, the applicant shall, besides refunding the assistance along with compound interest @ 12% per annum and facing legal action, be debarred from grant of any incentives/assistance from the State Government. If the applicant fails to refund the subsidy amount along with interest, the amount shall be recovered as arrears of land revenue. The applicant shall also be debarred from public procurement in case of mismatch in facts and figures.

AMIT KUMAR AGRAWAL,
Commissioner & Secretary to Government Haryana,
Industries and Commerce Department.

Annexure – I

Application format for claiming Financial Assistance for Skill Development

Sr. No.	Particulars	Details
1	Name of the applicant (Authorized person of the institution)	
2	Name & address of the Institution with telephone no. & email ID	
3	Registered address	
4	Nature of the Institution (State Skilling Institution/ Government ITI/ Government Polytechnic)	
5	Date of commencement of operations	
6	Details of activities being carried out by the Institution (in terms of vehicle scrapping & recycling)	
7	Details of Training Infrastructure	
8	Amount of assistance obtained from the Government of India, if any	
9	Amount of assistance obtained from the Government of Haryana under any other scheme, if any	
10	Amount of assistance claimed under this scheme	
11	Estimated cost of training per trainee (along with a tentative breakup of costs)	
12	Planned manpower to be trained on specialized segments in Vehicle Scrapping/ Vehicle Scrapping & Recycling annually (YoY)	
13	Planned number of individuals trained as job-ready workforce annually (YoY)	
14	Support in providing skilled jobs in the Vehicle Scrapping/ Vehicle Scrapping & Recycling segment	
15	Planned numbers of apprenticeships and placements annually (YoY)	

Copies of documents to be attached with the application:

i. Declaration (As in Annexure-II) on non-judicial stamp paper of INR 50

ii. Detailed project report including key result parameters

   a) Courses being offered for various job roles under specialized segments in vehicle scrapping/ vehicle scrapping & recycling annually

   b) Planned manpower trained on specialized segments in vehicle scrapping / vehicle scrapping & recycling annually

   c) Planned number of individuals trained as job-ready workforce annually

   d) Support in providing skilled jobs in vehicle scrapping/vehicle scrapping & recycling segment

   e) Planned numbers of apprenticeships and placements annually, year-on-year (YoY)

iii. Any other document which may be required by the sanctioning authority on a case-to-case basis

Signature of the applicant (with seal)

Annexure-II

Declaration
(on non-judicial stamp paper of INR 50 duly notarized)

I, ……, do hereby solemnly state that I am Director/Head of the Institution of …… located at …… and I have been authorised to file the claim for Financial Assistance for Skill Development with the Department of Industries and Commerce, Haryana.

The institution shall be liable to refund excess subsidy/assistance, if any released due to omission or pointed out by the Audit team, Haryana.

I do hereby further affirm that the particulars given in the application are correct. In case any of the statements/information furnished in the application/documents is later found to be wrong, incorrect, misleading or in violation of the eligibility criteria/conditions, I hereby undertake to refund the entire amount of assistance of INR …… (Rupees ……) granted to me along with compound interest @ 12% per annum, besides facing legal action, in case facts contained in this application are proved to be wrong at the time of verification/checking or otherwise at any stage.

Date:

Signature of the Director/
Head of the Institution
(with seal)

12736—C.S.—H.G.P., Pkl.